



CIRCULAR TO PARENTS

Circular No. SM 1 T1 2022

Thursday January 27, 2022

Dear Parents and Guardians,

We heartily welcome you all to the first term of 2022. Our prayer is that you are keeping well by God's Grace.

A very special welcome is extended to all our new parents.

In keeping with our noble tradition, we would like to share pertinent information for your attention and diary.

1.0 Afternoon Programme and Term's Calendar

The Afternoon Programme for both Primary and Secondary School will start on Monday 7th February, 2022. A detailed Term's Calendar will be sent on Monday 31st January, 2022 by the respective Head Teachers.

2.0 Head Teacher – Primary School

The Head Teacher for the Primary School, Mrs Kalila C Sichela, has opted to officially separate with the School to proceed into early retirement. Her invaluable contributions to the growth of the School shall forever remain etched in the history books of Lake Road PTA School. We wish her well in all her future endeavours.

3.0 School Uniform

School Uniform is available in the Stores Office. Kindly ensure that your child is adorned in correct uniform. Members of staff will enforce strict adherence to wearing correct uniform.

Tracksuits and Physical Education Uniform are not yet in School. You will be informed as soon as the stock arrives in School. We apologise for the inconvenience this has caused.

4.0 Excellent Results In the 2021 National Examinations

Learners at Grade Seven yet again performed excellently. Help me to congratulate the following for their exceptional performance in the 2021 Grade 7 ECZ;

1. NG'ANDU Chibotu	-	848
2. NALWIMBA Ndimulola	-	837
3. SITALI Namukolo	-	836
4. CHIPALO Christian	-	823
5. MUTALE Chavanzji	-	822
6. MULWE Chabisa	-	821
7. TEMBO Lindive	-	820
8. MINJA Nkumbu	-	820
9. NAWA Sifunganyambe	-	819
10. PHIRI Taizya	-	816
11. MASANINGA Busiku	-	815
12. ZIMBA Richard	-	813
13. SITALI Kacha	-	811
14. LABAN Mwamba	-	810
15. ZULU Langizya	-	810
16. CHAZIYA Yasmine	-	808
17. KAYAMBA Michelle	-	805
18. MILIMO Miyoba	-	805
19. BANDA Nchimunya	-	803
20. MWANAKATWE Bupe	-	802
21. MUGAMYA Mwinga	-	802
22. CHAMA Teophister	-	801
23. KAMBAILA Lusbomo	-	800

The ninth graders equally did well. Let us applause the following learners for working well in the 2021 ECZ Grade 9 Examinations;

1. PHIRI Mphatso	-	486
2. MWANZA Mumba	-	479
3. CHIMWEMWE Kaunda	-	463
4. NDELEMANI Chikumbutso	-	461
5. DUBE Tatenda Thokozi	-	449
6. CHONGWE Chipo	-	447
7. LISULO Wina Jonathan	-	439
8. CHANDA-SIMPANDE Emesu	-	434
9. MWELWA Mapalo Jim	-	418
10. MUNSACA Mapalo David	-	416
11. MPOKOSO John Justin	-	412
12. CHISOMPE Lumba	-	411
13. NYIRENDA Kondwani	-	406
14. MACHILE Kavuyi	-	405

5.0 **Deadline for Payment of Term One School Fees**

Please note that the deadline for payment of the School Fees for Term One is **Friday 28th January, 2022.**

Learners with unsettled fees shall be inconvenienced on **Monday 31st January, 2022.**

6.0 **Annual PTA Fund**

The School collects an annual PTA Fund of K800.00. Please make sure that the amount is settled by 28th February, 2022.

Fees can be deposited into the following Bank Accounts;

6.1 **ZANACO**

Account Name : **Lake Road PTA School -
REVENUE ACCOUNT**
Bank Name : **Zambia National Commercial Bank**
Account Number : **5697472300236**
Branch : **Woodlands**
Branch Code : **085**
Sort Code : **010085**
Swift Code : **ZNCOZMLU**

6.2 **INVESTRUST**

Account Name : **Lake Road PTA School**
Bank Name : **Investrust Bank PLC**
Bank Account : **0110004514016**
Bank ID : **170005**
Swift Code : **VSTRZMLU**
Branch : **Arcades**

7.0 **COVID 19 Prevention Guidelines and Protocols - Reposted**

All parents, teachers and learners will be expected to strictly adhere to the following guidelines;

- 7.1 On arrival at School, all learners and staff shall be subjected to temperature checks.
- 7.2 It is mandatory for all learners, staff and parents to mask up within the School premises. Those who arrive in School without masks shall not be given access.
- 7.3 It is a requirement for all members of the School Community to regularly sanitize or wash their hands with clean water and

soap. Note that water dispensers, basins and liquid soap are dotted around the School's strategic areas. Class teachers will regularly give guidance to the learners on washing of hands.

- 7.4 Parents are encouraged to provide bottled alcohol-based hand sanitizers for their children.
- 7.5 It is mandatory for all the learners and staff to maintain a physical distance within and outside the classroom. Activities and Events that would potentially result in crowding may not be held.
- 7.6 All learners will be required to register their daily attendance with the Grade Teacher.
- 7.7 A daily attendance record of all staff and visitors shall be kept to ease the process of contact tracing in the event of a positive COVID-19 case in the School.
- 7.8 Classrooms shall be disinfected weekly while contact surfaces and high traffic areas shall be disinfected daily.
- 7.9 To avert a higher susceptibility to contracting coronavirus, it is recommended that the learners are transported to and from school in private vehicles rather than public service transport.
- 7.10 All learners exhibiting COVID-19 symptoms shall be isolated to the sickbay by the School Nurse before contacting parents to pick them up for medical check-ups. Such children shall stay home until declared fit for School by a medical practitioner.
- 7.11 We highly recommend the School Community to vaccinate against COVID-19 as guided by the Health Ministry.

We would like to thank our parents and guardians for the continued support of the School.

Yours truly,



C Chella
School Manager