

Dear Parents and Guardians

Greetings to you all!

I hope you are well and safe.

Here is some information for your diary;

### 1.0 Examination Classes

The Examination Classes will close School on **Thursday 27<sup>th</sup> August, 2020** after sitting their Mock Examinations. School will open for Term 3 on **Monday 14<sup>th</sup> September, 2020**.

The respective Head Teachers will share with you pertinent information regarding Open Day procedure.

Parents should make every effort to settle the Term 3 School Fees for the seventh, ninth and twelfth graders before schools open. A five percent (5%) discount shall be awarded for settling Term 3 fees before 14<sup>th</sup> September, 2020.

### 2.0 E-Learning

The eLearning program for non-examination classes shall continue throughout the August/September period when schools would have ordinarily been on recess. The workload shall be reduced.

Please note that worksheets meant to reinforce the online lessons are available at the Primary School Head Teacher's office for pick up by the parents. Once the learners have done their work, worksheets should be submitted to the Head Teacher's office for marking.

As we evolve in our e-learning experience, we are happy to announce that we now have the *Moodle App* available to all our learners.

#### *Moodle App*

You can now access the School LMS using the Moodle App. Download the Moodle App from Google Play Store for Android Devices and for Apple Devices from Apple Store. Once you download and install the Moodle App, add the credentials by first typing the School LMS URL <https://elearning.lakeroadptaschool.ac.zm/> and then you will be redirected to the Login Page where you will type in the Username and Password.

### 3.0 E-Learning Term Fees

The Board of Governors decided to cushion the impact of COVID-19 on the School's general populous by deferring increment of School fees for the year and provided further discount on fees based on 2019 School fees.

Therefore, the eLearning Management System (LMS) fees per term for internal non-examination classes, effective May 2020, shall be as follows;

#	Grade	Normal School Fees	E-learning Fees	Reduction %
01	Nursery	K4,500.00	<b>K2,700.00</b>	40%
02	Reception - G6	K6,800.00	<b>K5,300.00</b>	22%
03	8	K8,300.00	<b>K6,500.00</b>	22%
04	10 & 11	K9,000.00	<b>K7,000.00</b>	22%

This means that the eLearning Term Fees indicated in the table above shall be charged during this period of *"Lake Road PTA School at home."*

Parents who have made prepayment for the Term yet to be opened by Government, can opt to transfer their credit to the eLearning Term's Invoice for the period ending 11<sup>th</sup> September, 2020. Alternatively, an additional payment can be made for the eLearning Term.

Kindly note that the next eLearning Term shall start on 14<sup>th</sup> September, 2020. In order for learners to progress to the next grade in 2021, it shall be a requirement for them to have successfully participated and completed the eLearning course content of their respective grades.

**N.B.** The normal school fees shall be reinstated once the physical classes resume.

Finally, we would like to thank you all for your continued support during this difficult season. Together we can keep alive the Lake Road PTA School dream of becoming *"a leading provider of world class holistic education"*.

God's Blessings to you all.

Yours sincerely



C Chella  
School Manager

*“ There is no passion to be found in playing small – in settling for a life that is less than the one you are capable of living, ”*

*Nelson Mandela*

## **CIRCULAR TO PARENTS**



**Wednesday August 26, 2020**

Circular No. SM 4 T2 2020