

VISION STATEMENT: "A leading provider of world class holistic education."

Dear Parents and Guardians,

The AGM successfully took place on Saturday, 2nd April, 2015. We are grateful to all the parents that came for this very important meeting in the life of the School. The meeting was well attended and several important decisions were made.

1.0 NEW BOARD – 2016 TO 2018

Congratulations to the following parents for being elected to the Board for 2016 to 2018.

1. Mr Saidon Mwandila
2. Mr Amon Muwowo
3. Mr Brian Musonda
4. Mr Terence Muchengwa
5. Mrs Peggy Katontoka
6. Mr Mapenzi Hamatwi
7. Mr Daniel Chilekwa
8. Mr Fredrick Nabuzoka

The members will soon convene to appoint the Chairperson, Vice Chairperson, Secretary, Treasurer and Chairpersons of Committees.

2.0 OPEN DAYS

Note that the Open Days for both Primary and Secondary School will be held on Friday, 15th April 2016 from 08:00 hours to 15:30 hours.

3.0 NEW SCHOOL FEES

The AGM approved new School Fees as indicated below. All fees are in Zambian Kwacha.

Grades	Current Fees per Term	New Fees per Term
Nursery	3,000.00	3,300.00
Rec. to Grade 7	4,450.00	4,895.00
Grades 8 & 9	5,820.00	6,402.00
Grades 10-12	6,300.00	6,930.00

The meeting agreed that these fees will be with effect from Term 2, 2016 to Term 1, 2017.

4.0 THE EARLY BIRD PAYMENT DISCOUNT

The AGM agreed that all school fees paid **in full** before Monday, when the new term opens will be discounted by 5%. This will be with immediate effect.

5.0 THE LATE PAYMENT PENALTY

The AGM agreed that all school fees paid **on or after** school opens will attract a penalty of 5% on the full fees due. The meeting further agreed that children whose fees are not settled in full by the end of the first week shall be asked to stay away from class until payment is made. This will be with immediate effect.

Tuition Fees	Approved Fees	Early Bird Incentive	Penalty on Late Payment
Nursery	3,300.00	3,135.00	3,465.00
Rec to Grade 7	4,895.00	4,650.25	5,139.75
Grade 8 – 9	6,402.00	6,081.90	6,722.10
Grade 10 – 12	6,930.00	6,583.50	7,276.50

Other fees will remain the same as shown below.

Assessment Fee	K100.00	Project Fee	K500.00
Enrolment Fee	K600.00		

6.0 BANK DETAILS

Please deposit all fees in this account:

Account Name: **Lake Road PTA School**
 Account Number: **050110004514016**
 Bank: **Investrust Bank**
 Branch: **Arcades**

As usual complete **three deposit slips** and be sure to indicate on the slips the name(s) of the child(ren), and their grade(s) or class(es).

Yours faithfully
Lake Road PTA School

D. Nyimbili
School Manager

"Education is the passport to the future, for tomorrow belongs to those who prepare for it today."

Malcolm X (American Activist, 1925-1965)

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Circular Letter

To

Parents

5th April 2016

Number 7, Term 1